

**BELLEVUE SCHOOL DISTRICT**  
22736 Kuien Mill Road, Sonoma, CA 95370

**REGULAR BOARD MEETING MINUTES**  
**12/15/2022 6:00 p.m.**

Zoom Link:

<https://us06web.zoom.us/j/87002371513?pwd=dWlXeDd6ZXpGUk80L1FwZGJUQ0240UT09> passcode: Bellevue

**Mission Statement**

*Bellevue will ensure that all students have meaningful learning experiences, empowering them to succeed in an ever-changing world!*

**Vision Statement**

*The Bellevue School Community will promote academic excellence and build positive character.*

1. **CALL TO ORDER** , Meeting called to order at 6:05
2. **FLAG SALUTE**
3. **ANNUAL ORGANIZATIONAL MEETING**
  - 3.1 Oath of Office for Caroline Petersen and Jason Vassar (Term December 2022-December 2026)  
**Carmel Portillo (Superintendent) conducted the Oath of Office**
  - 3.2 Election of the Board President and Board Clerk  
**Motion by Jason to Elect Carrie Petersen for President. Carrie accepts the nomination, Jackie seconds the motion. All in favor, 3/0. Election of Carrie Petersen has been approved.**  
**Motion by Carrie to elect Jason Vassar for Board Clerk, Jason accepts the nomination, Jackie seconds the motion. All in favor, election approved.**
4. **INTRODUCTION OF GUESTS**
5. **ADOPTION OF AGENDA** If the Board and/or administration determine they wish to delete items from the agenda, this would be the appropriate time.  
**Motion Jason, Second Jackie, All in favor 3/0, agenda adopted.**
6. **VISITORS** Members of the audience are welcome to address the board at this time regarding items that are not on the agenda. The board members may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on the agenda. Unless otherwise indicated, persons addressing the Board are limited to three (3) minutes.  
**No visitors**
7. **CONSENT AGENDA**
  - 7.1 Approval of Minutes from Board Meeting 11-10-22
  - 7.2 Approval of Warrants for November 2022 in the amount of \$26,535.36
  - 7.3 Approval of \$750 donation from Chicken Ranch Rancheria for Turkey Trot and Jogathon  
**Motion Jason to approve the Consent Agenda, Jackie second, all in favor 3/0 Aye**
8. **REPORTS**
  - 8.1 Superintendent-Principal's Report  
**Carmel Portillo summarized monthly highlights/updates - Experiencing high absences due to illnesses, 19% average all week; Plan to set a precedent that if a 2-hour late start is needed on a minimum day, that we would extend dismissal to normal time; Highlighting Kindness Crunch Student Council fundraiser raised over \$600 for Meals on Wheels and all students and staff received a note of kindness; K-8 Classes completed a lockdown drill practice in each**

classroom, led by each teacher, and discussed multi-option response approaches, Bus Transportation update, all buses are operational and in good repair, students enjoyed the Turkey Trot and Thanksgiving Feast was well attended by families, Wrestling Team had a great season, coed participation, Dinner with a Scientist returned at Columbia College and a group of 13 students attended and it was a great success.

8.2 Enrollment Report - 175

8.3 Other Reports

8.4 Board Comments

## 9. ACTION ITEMS

9.1 Approval of the Resolution #22/23-11 Recognizing a State of Emergency and Authorizing Teleconferenced Meetings Pursuant to AB 361

Recommended Action: The Board approves the resolution to reauthorize remote meetings for the period: December 15, 2022 to January , 2022.

**Motion to approve Resolution #22/23-11. Motion by Jason, 2nd Jackie . All in favor. Motion has been approved Roll call vote Jason - Aye, Carrie - Aye, Jackie Aye All in favor**

9.2 Approval of 2023 Board Meeting Dates

Recommended Action: The Board reviews and approves the proposed calendar dates.

**Motion to approve Board Meeting Dates, Jackie, 2nd Jason , all in favor. Motion approved 3/0**

9.3 Approval of Surplus of Toyota RAV 4 Vehicle

Recommended Action: The Board approves the surplus of the vehicle to be retired from the school transportation fleet.

Estimated value of car is \$1,300-\$2,500

Estimated cost of repairs is \$5,000-\$8,500

**Roll call vote Jason-Aye, Carrie-Aye, Jackie-Aye,**

**Motion to approve Surplus of Toyota RAV 4, Jason, 2nd Carrie , All in favor. Motion approved.**

9.4 Approval of the Resolution #22/23-12 Signature Authority for Child Care Services

Recommended Action: The Board approves the resolution authorizing designated personnel to sign contract documents for the Preschool Continued Funding Application.

**Roll call vote Jason -Aye, Carrie-Aye, Jackie-Aye. Motion to approve Jason, 2nd Jackie. All in favor. Motion approved.**

9.5 Approval of Continued Funding Application for California State Preschool Program 2023-24

Recommended Action: The Board reviews and approves the application.

**Motion to approve Funding Jason, 2nd Jackie, All in favor. Motion approved**

9.6 Approval of First Interim Budget Report.

Recommended Action: The Board will review and adopt the first interim budget report prepared by the Chief Business Official, Jessica Lozoya

**Motion to approve Budget Report Jackie, 2nd Carrie, all in favor. Motion approved.**

9.7 Approval of Classified Salary Schedule to reflect minimum wage increase at Step 1.

Recommended Action: The Board reviews and approves the classified salary schedule for 2022-2023 to reflect the minimum wage increase, as required by law, from \$15.00 to \$15.50 at Step 1, and to take effect January 1, 2023

**Motion to approve minimum wage increase Jason, 2nd Carrie, all in favor. Motion approved**

**10. CLOSED SESSION/ Personnel/ Negotiations/Litigations at 7:02**

**11. RECONVENE INTO OPEN SESSION: REPORT ANY CLOSED SESSION ITEMS at 7:16pm**  
**No items to report at this time.**

**12. FUTURE AGENDA ITEMS:**

- 12.1 Approval of ELO-P Plan
- 12.2 Approval of FIT, Facilities Inspection Tool
- 12.3 Approval of the School Accountability Report Card (SARC)
- 12.4 Approval of Wellness Policy

**13. NEXT MEETING DATE, TIME AND PLACE**

Regular Meeting Thursday, January 12, 2022 in the Belleview Elementary School Library at 6:00 p.m.

**14. ADJOURNMENT: Meeting adjourned at 7:16pm**

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