

BELLEVIEW SCHOOL DISTRICT
22736 Kuien Mill Road, Sonora, CA 95370

BOARD MEETING AGENDA
11/9/2023 6:00 p.m.

Mission Statement

Belleview will ensure that all students have meaningful learning experiences, empowering them to succeed in an ever-changing world!

Vision Statement

The Belleview School Community will promote academic excellence and build positive character.

1. FLAG SALUTE

2. CALL TO ORDER: Roll Call - Meeting called to order at 6:00 PM

Caroline Petersen, Board President - **Present**

Jason Vassar, Board Clerk - **Absent**

Jackie Olavarria, Board Member - **Present**

Additional Attendance:

Carmel Portillo, Superintendent-Principal

Jessica Lozoya, CBO

3. ADOPTION OF AGENDA If the Board and/or administration determine they wish to delete items from the agenda, this would be the appropriate time.

Motion to adopt the agenda with removal of item 10.2-Jackie, 2nd the motion Carrie. All in favor Jackie-Aye, Carrie-Aye. All in favor, motion approved 2/2.

4. INTRODUCTION OF GUESTS

5. VISITORS/PUBLIC COMMENT: Members of the audience are welcome to address the board at this time regarding items that are not on the agenda. The board members may ask questions for clarity, but cannot discuss or take action on these matters, if desired, until such matters are appropriately placed on the agenda. Unless otherwise indicated, persons addressing the Board are limited to three (3) minutes.

Question about the Jason Vassar situation.

Here in support of the letter that went out.

6. CONSENT AGENDA

6.1 Approval of Minutes from Board Meeting 10-17-23

6.2 Approval of Warrants for October 2023 in the amount of \$45,443.84

6.3 Approval of 1st Quarter Interest Report

6.4 Approval of Civil Rights Complaint Procedure for Nutrition Program

Motion to approve agenda in its entirety Jackie, 2nd the motion Carrie. All in favor Jackie -Aye, Carrie-Aye. Motion approved 2/2

7. REPORTS

7.1 Superintendent-Principal's Report - (***Carmel Portillo***)

Campus highlights: We had our first Bike Day of the year, and it went great. Hopeful to see more participation from middle school students next time. The Harvest Carnival was a huge success. Over 130/167 students and their families attended, over \$1800 raised. A big thank you to our Parents' Club for all their organization and preparations. Red Ribbon Week was full of exciting

activities, included dress up days, 7th Grade students attended the Drugstore Project field trip, and we had a visit from Tricia Dunlap and Kia Barrieau from TCSOS with an information table about healthy choices; The Student Council put on a great Eagle Rally on Halloween Day after our school costume parade; Sports Recognition to the girls basketball team for an incredible season, cross country team, and wrestling is underway. We will be posting for a boys basketball coach. 3rd Graders took a field trip to the MiWuk Tribe, K & 1st grade visited Covers and the County Library, Turkey Trot is coming up, volunteers needed, must be cleared. Our Thanksgiving Feast is coming up, with about 75 parents who have RSVPd; Congratulations to our cafeteria staff who completed and passed it's annual and intensive Audit Review, a big thank you to Elizabeth, Lisa and Jessica for all their diligent work.

Public Safety Notice: Superintendent Portillo read a letter dated November 6th which was sent to all parents and staff regarding extended safeguards to staff and students related to concerning writings from Board Member Vassar. The letter will be submitted for the minutes.

Allowed time for the public to ask questions:

Question regarding restraining order and timeline. - Carmel provided information.

Question regarding use of word "potential removal," Carmel/Carrie explained due process must be followed.

Parent asked about school process for informing parents of threats. Carmel explained that it depends on the situation, but law enforcement is always informed first.

2 parents voiced concerns that they were not informed sooner.

A parent asked if there were any concerning comments made prior to the letter - Carrie stated that she has been sitting next to him for years and has not heard these.

Parents asked if they will get a notification if he is released - Carmel said law enforcement will notify her of any changes and will provide a presence if necessary on campus.

Request from a parent to have text to notify that there has been an email sent to parents, Carmel explained that his detainment was confidential until public documents were filed naming his detainment. If we felt that there was any threat, we would have called school off that day.

A parent asked for clarification on the timeline of information and events, Carmel provided and clarified the allowable time to inform appropriately.

Parent asked about safety plans in place moving forward. Carmel provided a brief overview of the school's safety practices.

7.2 Enrollment Report - 166 - **Now 167**

7.3 Other Reports - **none at this time**

7.4 Board Comments

Carrie thanked the parents for their participation in tonight's meeting.

*Jackie encouraged participation and that voicing your opinion and concerns are vital
Appreciate that this many people showed up tonight*

8. INFORMATION / DISCUSSION ITEMS

No items for discussion.

9. PUBLIC HEARING

No items for public hearing

10. ACTION ITEMS

10.1 Approval of Annual Organizational Meeting to take place Thursday, December 14, 2023 at 6pm in the Belleview library.

Motion to approve 10.1 Annual Organizational Meeting- Jackie, 2nd to approve- Carrie. All in favor Jackie-Aye, Carrie-Aye. Motion approved 2/2

10.2 Approval of Recommendation to Hire Classified Substitute

Recommended Action: The Board approves Christy Vassar to be added to the classified substitute list.

Item deleted from agenda, as requested by the candidate.

10.3 Approval of Updated Stipend List for 23/24

Recommended Action: The Board approves the addition of a stipend for Nature Bowl Coach at \$700, and \$500 each if 2 staff members participate, and an added note for Wrestling Coaching, for 1 team the stipend can be split between two coaches.

Addition of Nature Bowl coach stipend

Note for allowance to split wrestling stipend if there are two coaches.

Motion to approve 10.3 updates to Stipend List- Jackie, 2nd to approve- Carrie. All in favor Jackie-Aye, Carrie-Aye. Motion approved 2/2

10.4 Approval of Updated Adult Meal Pricing

Recommended Action: The Board approves the increase in adult meal pricing to \$6.

Motion to approve 10.4 Increase to Adult Meal Pricing- Jackie, 2nd to approve- Carrie. All in favor Jackie-Aye, Carrie-Aye. Motion approved 2/2

Closed session- 6:57 PM

11. CLOSED SESSION/ Personnel/ Negotiations/Litigations

11.1 The Board will discuss pending litigation regarding Board Member Vassar's position on the School Board, with legal counsel present.

11.2 The Board will discuss pending compensation MOU for a certificated employee.

12. RECONVENE INTO OPEN SESSION: REPORT ANY CLOSED SESSION ITEMS

Session reconvened @ 8:44 PM

12.1 The Board has appointed DeMaria Law Firm to proceed with Quo Warranto Action, requiring the designation of a private attorney to file a formal complaint with the Attorney General. The motion is not to press charges, but rather to give the Board permission to file a civil action to remove Board Member Vassar from the Board, due to the nature of his writings sent to school administration. Mr. Vassar has to be served with formal motion and given a chance to oppose it. The motion is to be filed and served this week. The Board is prepared to call a Special Meeting as soon as a response is warranted, needs review, or a subsequent action can be taken.

12.2 The Board approved an MOU between Belleview Elementary School District and a certificated employee.

13. FUTURE AGENDA ITEMS:

- 13.1 Board annual organizational meeting, election and oath of officers
- 13.2 Approval of FIT, Facilities Inspection Tool
- 13.3 Approval of the School Accountability Report Card (SARC)
- 13.4 1st Interim Budget Report

14. NEXT MEETING DATE, TIME AND PLACE

Regular Meeting Thursday, December 14, 2023 in the Belleview Elementary School Library at 6:00 p.m.

15. ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you are an individual with a disability and need a special accommodation, please call (209) 586-5510 at least 48 hours in advance. Accommodations may include, but are not limited to, interpreters, assisted listening devices, accessible seating, or documentation in an alternate-format.