



BELLEVUE ELEMENTARY SCHOOL
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Carmel Portillo, Superintendent

Board of Trustees
Caroline Petersen, President
Jackie Olavarria, Clerk

Board Vacancy / Provisional Appointment Proposed Timeline

DATE	TASK
May 22, 2024	Trustee Vacancy Occurs <i>60 days to make provisional appointment = Monday, July 21, 2024.</i>
Thursday, June 13, 2024	<u>Regular Board Meeting</u> : Declare vacancy and determine process to fill vacancy
Monday, June 17, 2024	Press Release - Post in 3 public places: Bellevue Campus, Website, newspaper
Monday, June 17, 2024 thru Monday July 1, 2024	15-day Application Window (closes July 1 @12pm PST)
Monday, July 3, 2024	Applications compiled and distributed to Trustees for review
Thursday, July 9, 2024, 6pm school library	<u>Special Board meeting</u> : The Board will conduct candidate interviews in open session and plan to make a selection.
Thursday, July 9, 2024m 6pm school library	<u>Special Board Meeting</u> – Swear in new appointee

Revised and Board Approved 6-13-24